

**Northwest Louisiana Human Service District (NLHSD) – Region 7**

**Minutes of the Meeting of Monday, May 19, 2014 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

The meeting of the Board of Directors of the NLHSD was held on **Monday, May 19, 2014 at 5:30 pm**. The meeting was called to order by Chairman Marcelle Slaughter at 5:30 p.m. Invocation was offered by Fred Jones. Pledge of Allegiance was recited by all.

**Roll Call In Attendance:** Marcelle Slaughter, Fred Jones, Wanda Brock, Ora Rice, Chris Nolen and Deanna Fowler. **Quorum was present.** Absent: Njeri Camara, Barbara Marshall and Vacant: Bienville, Bossier, Claiborne and Natchitoches. District Staff: ED Doug Efferson, Wendy Goad, and Michele Impson. Guest: Chuck Mehan and Eddie Jenkins representing VOA, Herman Bignar and Ken Saucier representing DHH on the Phase III Assessment team.

**Additions/Deletions to the Agenda.** Motion by Fowler and second by Brock to amend the agenda to add item 2e-ED Succession Plan review. Motion carried after a unanimous roll call vote.

**Approval of the Agenda.** Brock moved to approve the amended agenda with a second by Jones. The motion carried.

**Approval of the Minutes of February 17, 2014, March 17, 2014 and April 21, 2014.** Jones moved to defer the approval to the 6/16/2014 meeting. Brock seconded and the motion carried.

**Guest and Public Comments:** Mr. Chuck Mehan of VOA completed a comment card and addressed the board. He stated that VOA is committed to be a partner with the District. The recent notification of possible budget cutbacks could close down three programs serving the most chronically ill clients. Four of those clients affected have spent a total of 30 years in state hospitals. Without day programs it is very likely they will either return to the hospital or have problems with law enforcement. Sheriff Steve Prator and local legislators have been made aware of the budget issues. Mr. Mehan asked for information regarding budget cuts. Discussion ensued when Vice Chair Fred Jones pointed out that the board must return to the agenda. Mr. Mehan thanked the board for their time.

**Agenda Items for Discussion/Action:**

**New Business**

**1. Executive Limitations – Official Executive Director Report on file with secretary and available for public inspection.**

- a. Communication and Support to the Board
- b. Financial Conditions and Activities
- c. Status update on Strategic Plan Selected Initiatives  
The draft Strategic Plan for 2014-15 will be brought to the next board meeting.

**Moved by Jones, 2<sup>nd</sup> by Brock** to accept the ED Report as in Compliance with the Governance Policy Manual. Motion carried.

2. **Governance Process** – The following areas were reviewed and found to be in compliance and no changes needed as noted by the following motions. .

- a. Chairman’s Role. – Policy reviewed. Fowler moved and Rice seconded that no changes needed. The motion carried.
- b. Board Member’s Code of Conduct – Policy reviewed. Nolen moved and Brock seconded that no changes needed. Motion carried.
- c. Executive Limitations: Treatment of Providers Policy – Fowler moved to defer review of the policy draft to 6/16/2014 and Brock seconded. The motion carried.
- d. Board Monitoring Summary Report April 2014 – Reviewed Jones moved with a second by Brock to accept the Board Monitoring report.
- e. Executive Director Succession Policy – Phase III Assessment Team recommended this policy be amended to include a specific individual rather than a group of individuals for the Board to select from. Fowler moved to review the policy in July and Jones seconded the motion. The motion carried.

3. **Board Business**

- a. DHH Memorandum of Understanding – This is an interim MOU only good until June 30<sup>th</sup>. This document won’t auto renew so new MOU will be developed for July 1, 2014. ED explained that the MOU is a contract and the AIP is an accountability document. Jones moved to authorize the ED to sign the MOU. Brock seconded the motion. The motion carried. Jones asked that a review of the Governance Policy regarding signature authority under Executive Restrictions be placed on the June agenda.
- b. Board Member Self Evaluations
- c. Nominating Committee presents slate of Officers for 2014-2015 – Jones reported the Nominating Committee recommendations to the Board. Chairman-Dee Fowler, Vice Chair-Fred Jones, Secretary-Chris Nolen, and Treasurer-Ora Rice.  
Nolen moved to accept the report of the Nominating Committee and Fowler seconded. The motion carried.

**Old Business**

Rice asked for information regarding the numbers of clients affected in order to know how the cuts to VOA are affecting the population.

Fowler moved to set dates for the small group training regarding the budget and systems of care. Jones seconded the motion. The motion carried.

**Next Meeting Date** – The next regular meeting of the Board will be **Monday, June 16, 2014 @ 5:30 pm.**

**Adjournment** - Moved by Brock, 2<sup>nd</sup> by Jones to adjourn at 7:00 p.m.

Respectfully submitted, Chris Nolen, in the absence of the Secretary